**Mistletoe Market 2025**

 **Every Friday and Saturday from Nov. 28 – Dec. 22**

 **Hours: 6:00pm-9:00 pm**

VENDOR REGISTRATION FORM – ALL VENDORS

Vendors will be allowed to enter between 4 and 5pm on November 28th or you may come before Thanksgiving if you schedule a time on Wednesday the 26th before 3:00 PM.

Click or tap here to enter text.

Crafter/Food Vendor Name and name of Contact Person

Click or tap here to enter text.

Address

 X

Click or tap here to enter text. Hut Tent Food Truck

Email Click or tap here to enter text. Cell Phone Click or tap here to enter text.

Description of Booth Items**\_\_**Click or tap here to enter text.**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Christmas Huts are limited and will be rented 1 per vendor per season. Huts are available on first come, first served. Payment needs to be made as soon as possible to secure your space. Each hut has no more than 10-15 amps of electricity available. **Absolutely NO cooking inside the huts, no staples, no nails, etc. will be allowed inside huts**, tape or command hooks are acceptable. **Crafters** will receive priority to huts.

The cost for hut rental, food trucks and free-standing units will be **$325** for the entire season. We will have a limited number of tents available as well for **$200** for the season or **$75** per weekend. If vendors are only looking to do one weekend they will be placed in a tent. Vendors who rent for the entire season **must be open and present every weekend during the required dates.** Any vendor who wishes to open and operate during other nights will be permitted to do so. Please note parking staff are available for Friday and Saturday nights only. Non-profit organizations are welcome to set up their own tent free of charge.

**Important Notes:** All vendors must be present every Friday and Saturday. If you can’t be there, please plan to have someone else you trust operate your shop. Tables are very limited this year. Vendors will only be allowed the usage of 1 table, rectangle or round of our choice. If you have your own tables and chairs, please bring those as well. Vendors may also utilize the area right in front of their huts. Vendors will not be permitted to park next to huts and will have a designated parking area in front of the HOL storage facility above the huts. If you would like a Christmas Tree in your hut please specify here.

**Vendors are responsible for returning keys to staff at the end of the season. Vendors are also responsible for cleaning all trash out of the hut and around their space at the end of each night.**

**Please fill out and return all applications to City of Bluefield, Attn: Candy Sayers, 200 Rogers Street, Bluefield, WV 24701 (304) 327-2401 ext. 2490 or email to** **csayers@bluewv.org** **please put HOL in subject line.**

Assumption of Liability: I understand that the City of Bluefield will not be responsible for loss, theft, or damage to any property.

Signature\_\_Click or tap here to enter text.\_\_\_\_\_\_ Date\_\_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_

I want to select weekends (Tents Only)

Want for the entire season

Please make payment via the DONATE NOW button on the official West Virginia’s Christmas City page. [www.westvirginiaschristmascity.com](http://www.westvirginiaschristmascity.com)

DO NOT MAKE PAYMENT UNTIL YOUR RESERVATION HAS BEEN CONFIRMED VIA TEXT OR EMAIL.